

Waterloo Cup **HOTEL**

www.waterloocuphotel.com.au

Function Package

info@waterloocuphotel.com.au
(03) 9370 5133
252 Maribyrnong Road
Moonee Ponds VIC

Function Platters

Each platter feeds approximately 5 people.

\$35

- Party Pies
- Sausage Rolls
- Mini Dim Sims
- Mini Hotdogs

\$50

- Mini Quiches
- Tandoori Chicken Skewers
- Prawn Twisters
- Italian Meatballs
- Assorted Sandwiches
- Antipasto Platters

\$60

- Gourmet Pizza slices
- Mini Beef Burgers

Dining Packages

1 Course

\$25

2 Course

\$33

3 Course

\$41

Entrée

Turkish Bread & Dips

Soup

Mediterranean Calamari

Shared Antipasto Platters

Mains

Lamb Shank

Braised shank, slow cooked and served on a bed of
mash potato

Honey Glazed Pumpkin Risotto

Served with feta and roquette

Cajun Crusted Salmon

Crispy skinned salmon served on a bed of mash
potato with steamed asparagus

Chicken a la Fungi

Roasted chicken breast served on a bed of mash
potato with a creamy white wine, mushroom and
garlic sauce

Chicken Parmigiana

Chicken schnitzel topped with rich Napoli, ham
and mozzarella

Pasta

Choice of Bolognese, Carbonara, Roasted
Pumpkin or Amatriciana

Dessert

Sticky Date Pudding

Selection of Cakes

Beverage Packages

Basic

\$38/person

Tap Beer & Cider

House Wine & Sparkling

Soft Drinks

Juice

Tea & Coffee

Premium

\$60/person

Tap Beer & Cider

Basic Spirits

House Wine & Sparkling

Soft Drinks

Juice

Tea & Coffee

Beverage packages run for 3 hours.

Add \$12/hour for longer functions.

All beverage packages must be prepaid.

Additional hours may be purchased during event if required.

Conference Package

Half Day - \$20/person

Includes Tea/Coffee on arrival, Lunch, and either Morning Tea or Afternoon Tea

Full Day - \$30/person

Includes Tea/Coffee on arrival, Morning Tea, Lunch and Afternoon Tea.

On Arrival

Freshly made Tea, Coffee, Juice and Soft Drinks

Morning Tea

Your choice of fresh muffins / scones / fruit.

Standard Lunch

Assortment of sandwiches

Premium Lunch + \$20

- Lamb Shank
- Cajun Crusted Salmon
- Chicken Parmigiana
- Honey Glazed Pumpkin Risotto
- Chicken a la Fungi
- Pasta

Afternoon Tea

Antipasto Platters

Please contact us to discuss your specific requirements.

Function Terms & Conditions

Bookings

We will hold tentative bookings for up to 14 days. In order to confirm your booking a \$500 deposit and signed copy of these terms and conditions is required. If these have not been provided within 14 days, we will not hold your booking.

Costs

Our function areas have no room hire fee but are subject to minimum spends. Minimum spends vary depending on the day of the function and the area used. This amount incorporates all food and beverage purchases. The minimum spend (minus deposit already paid) must be paid before the function commences. Any additional fees (bar tab, extra food, etc.) will be charged at the end of the night.

For functions at other times, please contact us to discuss requirements and prices.

Please note that costs such as security, equipment hire and DJ hire are not included in the minimum spend.

Security

All 21st birthdays and large functions (50+ guests) require security personnel present during the event. Security is charged at \$30/hour and will be charged to the hirer at the conclusion of the function.

In the case of particularly large functions we may require additional security personnel. The cost of which will be charged to the hirer.

Entertainment

Clients are welcome to organise a band or DJ for the function. We are happy to provide a list of DJs and bands that would be suitable for the occasion.

Bands and DJs must provide their own PA system.

Clients are able to supply their own music (iPods/laptops/etc.), slideshows and videos. Please discuss any specific AV requirements with us prior to your function.

Guest Numbers

Final guest numbers must be provided at least 7 days prior to the function.

Food and Beverage Selection

Food selections must be made at least 7 days prior to the function. Special beverage requirements (e.g.: cocktails) also require at least 7 days notice.

Damage

Clients and their guests are financially responsible for any loss sustained by the venue. This includes any damage to the premises, equipment or its grounds. The hirer will be charged for any damage to the function area during the event.

Decoration

Waterloo Cup HOTEL

Clients may decorate the area to suit their event. All decorations must be adhered using Blu Tac. Tape, pins and anything else that will cause permanent damage are not allowed. Glitter and Confetti is not allowed. Please consult with staff if in doubt.

Loss of Property

While taking due care to ensure the safety of your belongings, the Waterloo Cup Hotel takes no responsibility for any damage, loss or theft of property while on our premises. Responsibility for property is that of the client and individual guests.

Venue Entry

All guests must present a valid form of ID in order to enter the premises. Guests who fail to produce valid ID will be refused entry. Guests under the age of 18 may only enter the venue and remain in the venue when accompanied by a parent or legal guardian.

Responsible Service of Alcohol

The Waterloo Cup Hotel house policies and legal responsibilities apply to all functions.

- All staff employed by the Waterloo Cup Hotel are trained in the Liquor Licensing accredited Responsible Service of Alcohol and will refuse to serve alcohol to any individual at any time if they believe them to be intoxicated.
- If any individual is identified as being intoxicated they will be asked to leave the venue immediately. It is expected that any patron asked to leave will do so in an orderly and timely fashion.
- Any patron who is believed to be under the age of 18 years and cannot provide legally acceptable proof of age will not be allowed to enter the venue unless they are with their parent or legal guardian.
- Where guests under the age of 18 years have been invited to a function, they must have their parent or legal guardian in attendance at all times during their stay. They must remain on the function floor at all times.

Cancellations

Cancellations must be made through either the functions manager or the venue manager. Any cancellations made within 14 days of the function will result in a loss of the booking fee.

Breaching the following may result in the function being closed on the night.

- Physically aggressive behavior directed towards staff/other guests
- Verbal abuse directed towards staff/other guests
- Guests entering restricted areas (behind bar, kitchen, etc.)
- If a guest is asked to leave by staff/security, they must do so in an orderly and timely fashion

Clients will be made aware of any incidents likely to result in the closure of the function and will be given the opportunity to take corrective action. If no appropriate action is taken, management reserves the right to shut down the function.

Management reserves the right to refuse entry to any person at any time.

If any of these conditions are not met, management reserves the right to shut down the function at any time. The deposit will not be refunded in the event of function closure.

In signing this contract I have read, understood and agree to all terms and conditions.

Function Date	Minimum Spend
Client Name	Management Name
Client Signature	Management Signature

